

Bowley & Gallagher Family Funeral Directors
209 Preston Road, Brighton BN1 6SA
Telephone: (24hrs) 01273 934899
www.bowleyandgallagher.co.uk

Bowley Funeral Service
30 Keymer Road, Hassocks, West Sussex BN6 8AN
Telephone: (24hrs) 01273 841711
www.bowleyfuneralservice.co.uk

P & S Gallagher Family Funeral Directors
Fraser House, 20 Sussex Road, Haywards Heath, West Sussex RH16 4EA
Telephone: (24hrs) 01444 451166
www.pandsgallagher.co.uk

P & S Gallagher Family Funeral Directors
Weald House, 111 Lower Church Road, Burgess Hill RH15 9AA
Telephone: (24hrs) 01444 239869
www.pandsgallagher.co.uk



BOWLEY & GALLAGHER

INDEPENDENT FAMILY FUNERAL DIRECTORS AND MONUMENTAL MASONS

Owned and managed entirely by the Bowley and Gallagher families

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*'Blue Note' by Harriet Butler,
as displayed in our office*



*'The Duke Of Yorks' by Harriet Butler,
as displayed in our office*

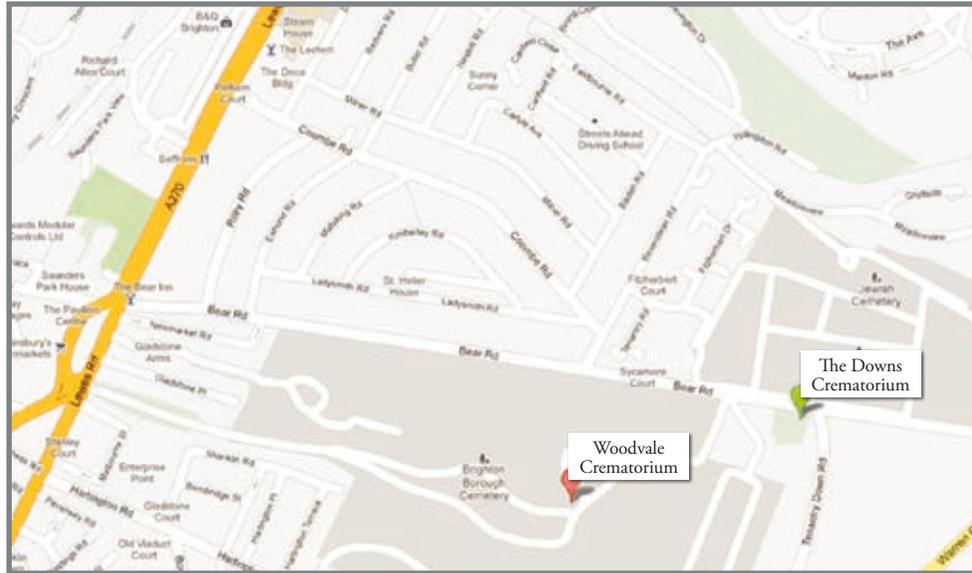
Brighton Crematoria

Woodvale Crematorium, Lewes Road, Brighton BN2 3QB

Tel: 01273 604020

The Downs Crematorium, Bear Road, Brighton BN2 3PL

Tel: 01273 572472



Both crematoria are located off the A270 Lewes Road, Brighton. When approaching from London and the north follow the A23 (city centre) to St Peter's Church. Turn left at the church onto the A270, Lewes Road, following this road towards Lewes for 1 mile to the vogue gyratory system where the crematorium is well sign-posted on the one-way system on the right hand side. The main entrance can be easily identified by black iron fencing and large matching gates. (For the Downs Crematorium turn right across the gyratory system into Bear Road, follow to the top of the hill and the entrance is on the right hand side).

From Haywards Heath, Burgess Hill and districts travel through Ditchling, following the road over Ditchling Beacon towards Brighton. At the T Junction, turn left into Coldean Lane to the bottom of the hill (approx 3/4 mile) to the traffic lights. Turn right onto A270 (Lewes Road) heading towards Brighton, past Brighton University on the right, and the bus station on left. For the Downs Crematorium, turn left at the traffic lights into Bear Road and follow the signs. For Woodvale Crematorium stay on the Lewes Road, go through two sets of traffic lights into the vogue gyratory system and turn left into the crematorium drive.

Company Information

The Bowley and Gallagher families have many years of experience working in the funeral profession, having lived and worked in Sussex since the mid 1970s.

Paul Bowley was born in Brighton; growing up in Woodingdean he attended Rudyard Kipling Infants then Whitehawk Junior and Secondary schools. A promising footballer, Paul played for Brighton & Sussex Boys, and signed school boy forms with Brighton & Hove Albion. After leaving school Paul signed forms for Derby County Football Club and after a short period with Derby Paul returned to Brighton. In 1980 Paul started work as a coffin maker with W A Stringer & Son in Kensington Gardens, G Newman in Trafalgar Street and Frank Davey of Hurstpierpoint. He first started arranging and conducting funerals when he moved to Hurstpierpoint to look after Frank Davey's in 1989. After many mergers with other funeral directors and big conglomerates Paul moved to Hassocks to establish Bowley Funeral Service in 1999, in partnership with P & S Gallagher of Haywards Heath.

Patrick, Sandy and Matthew Gallagher have almost 90 years experience in the funeral profession between them and have lived and worked in Sussex since 1974. After a stint working for William Weller Funeral Directors in Lewes, the family moved to Cuckfield, where Patrick was appointed a director of J & R Matthews in the village and Wm Collins in Burgess Hill. Matthew attended school locally in Cuckfield, and went on to study at Varndean College in Preston Park, Brighton. Again, following on from the sale of the funeral business to a larger company, the family established their own business, P & S Gallagher in Haywards Heath in 1992, opening additional premises in Burgess Hill in 2010.

Working together in partnership, we are genuinely excited to open our fourth set of premises here in Brighton, offering an independent family owned funeral service that has been conspicuously absent from the city in recent years. Our offices are situated on the A23 near Preston Park. They are contemporary, spacious and comfortably furnished, offering an informal environment to discuss and finalise any funeral or memorial arrangements. Should you prefer these discussions to take place in the privacy of your own home, we are only too pleased to come and visit you at your convenience.

We are members of The Society of Allied and Independent Funeral Directors, operating within a strict code of practice, and endeavour under all circumstances to provide full and correct information about the services that are available to you.

Our aim is to listen to and treat you with respect and courtesy, to meet your personal needs and to ensure that you are completely satisfied with the quality of our work. We offer a comprehensive service at costs tailored to our clients' requirements, with office facilities and personal visits available seven days a week until late evening and beyond if required. In addition both companies are previous Golden Charter funeral planner of the year winners on more than one occasion.

Our professional advice is freely available regarding any problems that may confront you. These could include questions about costs and fees, distance funerals (both at home and overseas), legal requirements or documentation. We can also advise on different religious practices, non-religious ceremonies, transport, press announcements, printing, catering, floral tributes, collating and forwarding charitable donations and any other concerns that you may have.

Our clients' confidentiality is observed at all times and once funeral arrangements have been discussed, a full written estimate will be provided for your retention.



Bowley and Gallagher Board of Directors

Memorials

We are able to offer a full and comprehensive service, supplying any type of memorial to your personal specification.

Brochures are readily available, and full written estimates and advice are provided without obligation. We are happy to meet with you in any local cemetery or graveyard, or organise a meeting in one of our offices. If preferred, a visit to your home can be arranged to fully discuss your requirements and any associated costs.

We are proud to work with local craftsmen and those further afield, with an emphasis on quality materials and genuine value for money. In the case of existing memorials it may be necessary to remove these from site to our workshops for works to be carried out.

A full detailed report and estimate, together with recommendations will always be sent concerning any works prior to commencement.

Contact us to request one of our comprehensive memorial brochures and price lists.



BOWLEY & GALLAGHER

INDEPENDENT FAMILY FUNERAL DIRECTORS AND MONUMENTAL MASONS

exclusively recommend

FUNERAL PLANS FROM
Golden Charter
Smart Planning for Later Life

The UK's largest independent funeral plan provider



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- A pre-paid funeral plan fixes the cost of our services at today's price
- Removes the emotional and financial burden from your family or loved ones
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- An independent trust fund guarantees the financial security of the plan
- A range of payment options are available
- Over 500,000 people in the UK have purchased a Golden Charter funeral plan

For a free brochure and more details
please call into the office or call us on

01273 934 899

The team at Bowley & Gallagher



Paul Bowley has been involved in the funeral business in Brighton and Mid Sussex since 1980, establishing Bowley Funeral Service in Hassocks in 1999. Paul is a member of the SAIF National Executive Committee, and will be their National President in 2017/2018, a governor of the Independent Funeral Directors College and a member of the Rotary Organisation since 1987. He is a passionate advocate of independent family run funeral directors.



Matthew Gallagher lives in Brighton city centre, returning to Sussex and joining the family business in May 2011 after living and working in London and Sydney, Australia. Based in both Brighton and Haywards Heath, Matthew is involved in all aspects of the funeral business. He is a qualified assessor and internal verifier for the Independent Funeral Directors College, as well as a member of the SAIF Charter National Executive Committee. Matthew is also the burial registrar for Walstead and Cuckfield Cemeteries.



Lauren McDowell joined the team at Bowley and Gallagher in 2017. She has lived in the area for over 25 years and has spent all her working years dealing with the general public, both in the travel industry and more recently in Pharmacy. Lauren is committed to supporting people facing difficult times and feels privileged to be working as a funeral arranger, helping families to organise the right funeral for a loved one.

BOWLEY & GALLAGHER



Georgie Luxford joined the Bowley and Gallagher team on a part time basis in May 2018, having spent the previous two years managing an office for a large funeral company in Brighton. Georgie is married with two young boys who keep her on her toes. Before changing industries, Georgie worked for nearly 20 years in the hospitality sector in 5* and country house hotels. Georgie is excited to have joined an independent family run business and looks forward to using her Brighton knowledge and building relations with the local community.



Sue Vickery started to work closely with us when we opened our premises in Burgess Hill in 2010. With a background in financial services, Sue is our Finance Director and Accounts Manager. As well as managing the company's finances, she also works closely with local families arranging funerals as required and is a specialist advisor for Golden Charter Independent Way Funeral Plans.



Davina Docherty joined us in 2015, working closely with Pat and Paul on the stonemasonry side of the business. Davina previously worked for an American software company as the office manager for the UK, middle east, South Africa and Scandinavia. With strong attention to detail and knowledge of administrative processes, she is now training in administering stonemasonry. When she is not trekking around local church yards and cemeteries, Davina is based in Burgess Hill.

- Insurance Policy Providers
- Internet Provider
- Landlord
- Library
- Meal on Wheels/Home Help Agency
- Mortgage Provider
- Motoring Breakdown (AA, RAC etc)
- National Insurance Contributions Office (self-employed people only)
- National Savings and Investments
- Pensions Providers
- Post Office (mail redirection)
- Premium Bond Office
- Probate Office
- Private Healthcare Provider
- Solicitor
- TV Licence
- Utilities (gas, water, electricity)

Items to return

- Any state benefit documents
- Passport (address from post office)
- Driver's licence (address from post office)
- Car insurance and TV licence (for a refund)
- Season tickets and membership cards (for a refund)
- Library books
- Any NHS equipment (wheelchairs, crutches etc)

Who do I need to contact?

When someone dies there are many people and organisations that you may need to inform that the death has taken place. Hopefully this checklist might help you to contact most of them.

- Accountant
- Bank/Building Society
- Benefits Agency
- Bereavement Register
(to remove name from mailing lists - www.deceasedpreferenceservice.co.uk)
- Building Insurance
- Car Insurance
- Child Benefit Office
- Church or other places of worship
- Clubs and social groups
- Council Tax Office
- Credit Card Companies
- Dentist
- Doctor's Surgery
- Disabled Parking/Blue Badge
- DVLA (car tax and driving licence)
- Employers, School or College (if a young person has been bereaved)
- Hire Purchase/Loan Companies
- Housing Department (if council house occupier)
- Household Contents Insurance
- Income Tax Office

Everyone at Bowley & Gallagher is committed to continuing their professional development by attending regular educational seminars and embarking on a wide variety of relevant qualifications. We are a family owned business and a close-knit team striving to offer the very best service to local people experiencing bereavement.

What to do when a death occurs

If the death occurs at home, telephone the deceased's GP. Wherever a death occurs, contact a qualified funeral director who will be able to advise you on what steps to take. The coroner may become involved depending upon the circumstances, and most of the time a family member will need to register the death within five days. A decision will also need to be made as to whether the funeral will be a burial or a cremation.

H.M. Coroner

There are various reasons why a death may have to be reported to the coroner by a doctor or by the police. This could happen just after a death takes place or some time later after relevant medical personnel have been consulted. The coroner's duty is to establish the cause of death when a doctor is unable to issue a medical certificate of cause of death. Procedures for registering the death differ when the coroner becomes involved. Should this be the case, we will offer additional advice and information as necessary.

Help with funeral costs

The following information should be treated as general guidance. Under certain circumstances the person responsible for making the funeral arrangements may be eligible for a grant or loan from the Department for Work and Pensions. This will generally apply should there be insufficient funds available to cover the cost of a private funeral, and if either you or your partner is in receipt of one of the qualifying benefits determined by the Department for Work and Pensions.

Where to register a death

The death will need to be registered in the registrar's office for the area in which the death has occurred. If you are unsure which the correct district is, please do check with us. These are our local registrars:-

Brighton and Hove Registration District

Tel: 01273 292016 – By Appointment Only

www.brighton-hove.gov.uk

The Town Hall, Bartholomew Square, Brighton BN1 1JA

Times of Attendance: Monday to Friday 9.30 am – 5.00pm

Lewes Registration District

Tel: 01273 475589 – By Appointment Only

www.eastsussex.gov.uk

Southover Grange, Southover Road, Lewes, East Sussex BN7 1TP

Times of attendance: Monday to Fridays 9.00 am - 12.30 pm and 1.30 pm - 4.00 pm

Haywards Heath Registration District

Tel: 01444 413415 – By Appointment Only

www.westsussex.gov.uk

Haywards Heath Library, Boltro Road, Haywards Heath, West Sussex RH16 1BN

Times of attendance: Monday to Friday 9.00 am - 12.30 pm and 2.00 pm - 4.00 pm

Registration of death

The following documents and information are required to register a death:-

- Medical certificate of cause of death
(Issued by either the hospital or the GP if a death occurs at home or in care)
- Full name of the deceased
- Date of birth
- Place of birth
- Occupation
- Date of birth of surviving partner if applicable
- Type of funeral arranged (burial or cremation)
- Maiden name if applicable
- Husband's full name if applicable
- Husband's last known occupation if applicable

If you have it to hand, please also take the medical card of the deceased. It is also helpful to have the deceased's birth certificate and marriage certificate available for information, but this is not essential.

Copies of the entry of death in the register are obtainable from the registrar upon payment of the necessary fee. We recommend most people purchase between 4 and 6 copies of the entry as you will need them to notify various people of the death.

The registrar will also issue you with:-

- A green certificate of burial or cremation which must be delivered to the funeral director as soon as possible prior to the funeral taking place.
- A white certificate of registration of death, which should be completed and forwarded together with the deceased's pension/benefit books to the local Department for Work and Pensions.